

Name: \_\_\_\_\_ Class: \_\_\_\_\_

Teacher: \_\_\_\_\_ Date: \_\_\_\_\_



# How to Format your Bibliography

Doing a bibliography is sometimes confusing, so we'll show you how to format your entries for the most common types of reference material.



## Books:

### **Format:**

Author. Title. Place of Publication (first city): Publisher, Copyright Date.

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### **Examples:**

-  Yolen, Jane. The Encounter. San Diego : Harcourt, 1996.
-  Fradin, Dennis. Explorers. Chicago : Children's, 1984.

### **\*\*\*\*Anonymous Work (no author):**

Same as single author books except without an author name.

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### **Example:**

-  The Kids' Book of the 50 Great States. New York: Scholastic. 1998



## Encyclopedia:

### **Format:**

Author of the Article. (if one, look at the end of the article) "Title of the Article." Complete Title of the Encyclopedia. Copyright Date (edition).

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### **Examples:**

-  Gibson, Charles. " Cortes, Hernando." The World Book Encyclopedia. 1997 ed.
-  "Columbus, Christopher". The New Book of Knowledge. 1999 ed.



## Magazine / Periodical Source:

### **Format:**

Author of the Article." (if one) Title of the Article." Name of the Magazine. Date of the Magazine (month, year): Page(s) used.

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### **Examples:**

-  Karlgaard, Rich. "Post-Bubble Rules." Forbes. March 2001: 51.
-  Outing, Steve. "ePublishing." Writer's Digest. March 2001: 46-47.



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Page

1 of 2

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# Format your Bibliography- Part 2

## Online Web Source:

### **Format:**

Author of the Article. (if there is one) "Title of the Article." Date of the Article.  
(if there is one) <Web address> Date Retrieved.

### **Examples:**



-  Miller, Chris. "Black Holes and Neutron Stars." <http://www.eclipse.net/cmmiller/BH/blkmain.html> 12 Feb. 2000.
-  "Constellations." <http://www.geocities.com/CapeCanaveral/Launchpad/1364/Constellations/html/> 10 Feb. 2000.

## Online Reference Source:

### **Format:**

Author of the Article, (if there is one) "Title of the Article." Date of the Article. (if one) Title of the Reference Source. Online. (This word with a period after it)  
Publisher. Date Retrieved.

### **Examples:**



-  "The Renaissance." 2000. Compton's Encyclopedia version 4.0. Online. Learning. 25 Mar. 2000.
-  Zeichner, Oscar. "Miles Standish." Grolier Multimedia Encyclopedia. Online. Grolier 14 Feb. 2000.

## CD-ROM Source:

### **Format:**

Author of the Article. (if there is one) "Title of the Article." Title of the CD-ROM Program.  
The "word" CD-ROM. Place of publication: Publisher, Copyright Date.

### **Examples:**

-  McClintock, Jeffrey E. "Black Hole." World Book Multimedia Encyclopedia. CD-ROM. Chicago : World Book. 1999.
-  "Arizona." Microsoft Encarta. CD-ROM. Redmond : Microsoft, 1999.



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Page

2 of 2